

# **RURAL/URBAN TRANSPORTATION ISSUES**

## Terms of Reference

### **Purpose**

The committee is an Ad Hoc group for communication and cooperation between community transportation stakeholders to develop a sustainable transportation model in the region (Region Three). These stakeholders include:

- Municipalities
- Regional authorities
- Existing service providers
- Interest groups and organizations
- Public and passengers

### **Scope**

- Geographic region extending approximately the boundaries of Regional Health Authority 3
- People made dependant on others due to mobility issues
- People traveling to local or to major urban centres in / near the region

### **Focus**

The group will focus activities on:

- Advising municipalities on service delivery.
- Advise province and municipalities of funding requirements.
- Coordination of opportunities and transportation effort.
- Promote education, safety, and security of passenger.
- Public education of community transportation benefits.

### **Policy Guidelines**

We will reference the following provincial and federal strategies:

- Alberta Health: Long Term Care Review Report (Broda Report)
- Alberta Community Development: Alberta Disability Strategy
- Alberta Seniors: Alberta's Healthy Aging and Seniors Wellness Strategic Framework
- Alberta Transportation: Living in the Community
- Transport Canada: Straight Ahead - A Vision for Transportation in Canada

### **Activities**

- Develop consensus of values and priorities
- Analyze community's transportation needs (assessment)
- Identify resources / gaps:
  - Financial/Capital/Human
- Create mission statement
- Develop strategic plan
  - Long-range goals
  - Short-term objectives

### **Operational Considerations**

- The chairman will set agenda prior to the meeting.
- Sub-committees may be struck as needed.
- Decisions shall be made by consensus, if possible. In the event of lack of consensus, decisions shall be made by a simple majority vote of members in attendance.
- If a vote is required: one vote per person with a maximum of three votes for any single group.
- Any member with a fiduciary interest shall declare that interest and withdraw from any vote concerning that item.

Further information: Paul Siller, Interim Chairman (403) 948-2887 [manager@rockyviewbus.ca](mailto:manager@rockyviewbus.ca)  
This and other documents can be found at: [www.rockyviewbus.ca/ruti](http://www.rockyviewbus.ca/ruti)